


MEMORANDUM

To: All Interested Parties

From: Sadé Mc Intosh 
Director of Classification and Compensation

Date: November 7, 2019

Subject: Recommendation to schedule a public hearing on November 20, 2019, at 10:00 AM, at 22 Reade Street, Spector Hall, 1st Floor, New York, NY, 10007, on a proposal to amend the Classification of the Classified Service of the City of New York by including one new title in the Non-Competitive Class for the Department of Health and Mental Hygiene (816).

The Department of Health and Mental Hygiene is proposing positions in one new title to fulfill its vital mission of protecting public health and the environment. The positions requested are unique and highly specialized and are not adequately covered by other titles. For these positions, the design and administration of a competitive examination would be impractical.

This title was previously proposed at a public hearing on July 24, 2018. The title was approved by the New York State Civil Service Commission and filed by the Secretary of State on July 2, 2019. However, due to a clerical error, the title was proposed subject to Rule XI, Part II instead of Rule X, Part I. We are, therefore, proposing the same title subject to Rule X, Part I. No other changes have been applied.

We propose to classify the following non-managerial title, in the Non-Competitive Class, subject to Rule X, Part I:

XXXXX Investigator (Discipline) (HMH) (11 positions)

Part I positions are designated as confidential or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

We believe that this title should be classified in the Non-Competitive class because it is not practicable to test competitively for the unique combination of knowledge, skills and experience required for these positions. In order to maintain public safety, and to fill these positions with the most highly qualified candidates, the Commissioner must be allowed

flexibility in hiring, as well as in termination, if necessary, as defined by civil service classification for Non-Competitive positions. The minimum qualification requirements are set forth in the enclosed class specification for this title.

We feel that there is merit to the above proposal, especially considering that it was previously approved; and recommend that a public hearing be held as the first step to formally classify this title in the Non-Competitive class.

If you approve this proposal, please forward the enclosed calendar item to the Commissioner for approval scheduling the public hearing to be held on November 20, 2019, at 10:00 AM, at 22 Reade Street, Spector Hall, 1st Floor, New York, NY, 10007. Copies of the proposal memorandum, the proposed classification resolution, and the proposed class specification for the above title will be available on the DCAS Website at: <https://www1.nyc.gov/site/dcas/about/public-hearings.page>.

Those wishing to testify should contact Lamont Wilson of my staff at (212) 386-0344, or LaWilson@dcas.nyc.gov as soon as possible before November 20, 2019. Written statements may be submitted to the Department of Citywide Administrative Services, Classification and Compensation, 1 Centre Street- Room 1448 South, New York, NY 10007 and must be postmarked no later than November 25, 2019.



Accessibility Questions? Contact DCAS Accessibility at 212-386-0256, or accessibility@dcas.nyc.gov by November 13, 2019.